



Supply Chain Logistics Specialist, Korea

Main Responsibilities

- To response and handling Inbound and Outbound logistics flow
 - Prepare inbound documents
 - Shipping documents preparation and review
 - SAP procedure monitoring
 - TTOR follow up with Quality department
- Manage local logistics with 3PL partners to ensure delivery on time
- Consignment stock at customer and FSE management
- Monthly inbound and inventory closing activity
- Ensure to have stable products supply and service level provided to internal/external customers
- Provide input to the Supply Chain organization in developing inventory strategies on existing items, new products and product phase-outs, and serve as Material Master & and SAP referent for regional knowledge sharing.
- Participate and support for the various supply chain projects
- Prepare Supply Chain data and reports

Qualification

- Team Player and result oriented
- Active communication and action
- Bachelor's degree or above
- 1-2 years Logistics/ Supply Chain experience
- Fluent English
- Strong MS office skill (outlook, Excel and PPT)
- SAP experience is preferred